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|  | ***A-1 Information Systems*** |  |
| **DATE OF REQUEST** | **SERVICE REQUESTED FOR DEPARTMENT(S)** |  |
| 7/10/2013 | Human Resources |  |

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| **SUBMITTED BY (key user contact)** | **EXECUTIVE SPONSOR (funding authority)** |
| **Name** Dottie Jones | **Name Jack Mills** |
| **Title** Ms | **Title**  Mr |
| **Office O**ffice 1016 | **Office** *Vice President Office.* |
| **Phone** 838-1040 | **Phone** 838-4456 |

**TYPE OF SERVICE REQUESTED:**

▢ Information Strategy Planning 1▢ Existing Application Enhancement

▢ Business Process Analysis and Redesign 1▢ Existing Application Maintenance (problem fix)

▢ New Application Development ▢ Not Sure

1 Other (please specify) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **BRIEF STATEMENT OF PROBLEM, OPPORTUNITY, OR DIRECTIVE (attach additional documentation as necessary)**     * First of all we have multiple copies of the same employee data across multiple systems. * Whether it is the employee information system, payroll system, time and attendance system, or even the labor system, each application has its own database of employee data. * This would eliminate the problems of the data being out of sync across the applications, excessive interfaces among systems, and current data not being available real time. |

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| **BRIEF STATEMENT OF EXPECTED SOLUTION**   * One integrated database that all applications could access * Employee to update it themselves. * Secure internet system. |

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| **ACTION (ISS Office Use Only)**  **1 Feasibility assessment approved Assigned to :** Kira Webster    **▢ Feasibility assessment waived Approved Budget : $**225,000  **Start Date** January 2005 **Deadline:** June /July 2005  **▢ Request delayed Backlogged until date: \_One week from meeting.\_\_\_\_\_\_\_\_\_\_\_\_\_**  **▢ Request rejected Reason: Na**    **Authorized Signatures: \_\_\_\_\_\_\_\_\_\_\_\_\_Dottie Jones\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ Jack Mills \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Project Executive Sponsor** |